

# KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934 – Brynfa, Kingstone, Hereford HR2 9HQ

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Members of Kingstone and Thrupton Group Parish Council – You are hereby summoned to attend:

**The Annual Full Council Meeting - Wednesday 6<sup>th</sup> May 2026 at 7:00pm. Kingstone Village Hall, Green Lane, Kingstone, Hereford.**

**Council members** – Cllrs: Colin Pugh (Chairman), Cllr Colin Warrilow (Vice-Chairman), Cllr David Bailey, Cllr Leah Dunsmuir, Cllr Neil Howard, Cllr Rachael Fitton, Cllr Colin Knight, Cllr Denise Lloyd, Cllr Paula Rawbone, Cllr David Rea, Cllr Christina Richards

## AGENDA

\* Additional Information Provided separately

1.	<b>Election of Chairman</b> To elect the Chair for the forthcoming year and complete Acceptance of Office form.
2.	<b>Election of Vice-chairman</b> To elect the Vice-Chair for the forthcoming year
3.	<b>Apologies</b> To consider acceptance of apologies for absence from Councillors
4.	<b>Co-option</b> To consider co-option of a member to fill the current vacancy
5.	<b>Declarations of interests</b> Members are reminded to review their Register of Interests and declare Disclosable Pecuniary Interests and other interests in any business to be transacted at the meeting. Declaration of Gifts over £25. Consideration of written requests for dispensation - these must be sent to the clerk prior to the meeting. (Localism Act, s.31)
6.	<b>To consider and adopt the minutes</b> from the ordinary Parish Council meeting on Wednesday 1 <sup>st</sup> April 2026.
7.	<b>Public Participation</b> Open session (limited to 10 minutes, max. 2 minutes per speaker) for public questions or comments. (No decisions) (Recording, photographs and filming – In accordance with the Openness of Local Government Bodies Regulations 2014 the press or public may audio-record, photograph or film meetings. As such, members of the public may be recorded or photographed during the meeting. Anyone wishing to record or photograph the meeting must notify the Town Clerk before the commencement of the meeting)
8.	<b>8.1 Clerk's Report and Correspondence*</b> To receive an update on matters ongoing and note and agree any action for correspondence received by the clerk. <b>8.2 To receive Brief Verbal Reports</b> (8.2.1) Local Policing Team (8.2.2) Ward Councillor (8.2.3) Village Hall (8.2.4) Sports Association (8.2.5) Bike Track (8.2.6) Allotments (8.2.7) Kingstone Food Share (8.2.8) Litter Picking
9.	<b>Appointment of Delegates to Outside Bodies</b> 9.1 Village Hall Committee, 9.2 Sports Association, 9.3 John Smith Charity, 9.4 Kingstone Consolidated Charities, 9.5 Parish Council Charter Group
10.	<b>Committees and Working Groups</b> <b>10.1</b> To appoint Allotment Committee members <b>10.2</b> To consider formation of a Staffing Committee and appoint members <b>10.3</b> To appoint members to the Lengthsman Working Group <b>10.4</b> To appoint members to the Finance Working Group
11.	<b>Financial Reports and Policy</b> <b>11.1</b> To approve payments detailed on the schedule of payments for May* <b>11.2</b> To note current bank balances, bank reconciliations, receipts* <b>11.3</b> To review the Asset Register <b>11.4</b> To review the insurance policy and consider renewal <b>11.5</b> To review existing policies and procedures <b>11.6</b> To review the spend against budget report for the end of the financial year 2025-26 <b>11.7</b> To approve additional spending for the Annual Parish Meeting from the contingency fund <b>11.8</b> To consider community grant of £2,500 to the Village Hall Committee*

<b>12.</b>	<b>Planning</b> To consider planning applications submitted to Hereford Council:- None Received.
<b>13.</b>	<b>Highways &amp; Environment</b>
<b>13.1</b>	To receive a verbal report from the Lengthsman and agree works to be carried out
<b>13.2</b>	To receive a verbal report from the Footpath Officer and agree any actions required
<b>13.3</b>	To receive an update on the progress of the s.106 money for Traffic Calming plans
<b>13.4</b>	To receive an update on Parish Flood Planning and consider any actions required
<b>13.5</b>	To consider installation of Bleed Kits at the Defibrillator
<b>14.</b>	<b>Training</b> To note any training
<b>15.</b>	<b>Items for next agenda:</b> Annual Governance and Accountability Return
<b>16.</b>	<b>Date of the next ordinary meeting of the Parish Council: Wednesday 3<sup>rd</sup> June 2026</b>

**MEMBERS OF THE PUBLIC AND PRESS ARE MOST WELCOME TO ATTEND THE MEETING**

Signed: *Lisa Lewis* (Parish Clerk)      Date: Wednesday 29<sup>th</sup> April 2026